

Residential Application Form

- Compulsory: 100pts ID & 3 payslips
- Leases are required to be signed within 24hrs of approval
- First month's rent to be paid in full via Bank Chq/Money Order within 24hrs of approval
- Bond is to be paid in full via Bank Chq/Money Order within 24hrs of approval



A. PROPERTY DETAILS

Greatrex Property

Phone: 0422 656 793
Email: rentals@greatrexproperty.com.au

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

 Postcode

2. Lease commencement date?
 \$ per week \$ per month \$ Bond

3. Lease commencement date?
 Day Month Year

4. Lease Term?
 Years Months

5. How many people will normally occupy the property?
 Adults Children, Ages: _____

6. Please provide the names of the people you are applying with.

C. PERSONAL DETAILS

7. Please give us your details.
 Mr Ms Miss Mrs Other

Given Name/s _____ Surname _____

Date of Birth Driver's licence number

Driver's licence expiry date Driver's licence state

Passport number Passport country

Pension number (if applicable) Pension type (if applicable)

8. Please provide your contact details.
 Home phone number Mobile phone number

Work phone number Fax number

Email address

9. What is your current address?

 Postcode

D. UTILITY CONNECTIONS

YourPorter Telephone: 1300 400 600
 Fax: 1300 326 468
 www.yourporter.com.au

YourPorter is a FREE service connecting utilities and other services. If the Agent approves this application, YourPorter will connect your water for the purpose of usage charges at your new property on behalf of the Real Estate Agent. YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.

Electricity Gas Water
 Telephone Pay TV Internet
 Car Insurance Home & Contents Health Insurance
 Life Insurance Home Loans

DECLARATION AND ACCEPTANCE:

I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service providers to contact me for the connection of services as offered by YourPorter.

I/We acknowledge that if I/We do not provide my/our personal information, YourPorter will not be able to provide these services to me/us. YourPorter will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth).

I/We acknowledge that YourPorter may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter will otherwise collect, hold, use and disclose personal information in accordance with their privacy policies, which are available at www.yourporter.com.au/general/privacy-policy/. YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees).

I/We acknowledge that neither YourPorter nor the Agent accept any responsibility for any delay in or failure to arrange or provide for any connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application, I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.

Signature of The Applicant Date

X / /

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information about me from:
 (a) The owner or the Agent of my current or previous residences;
 (b) My personal referees and employer/s
 (c) Any record listing or database of defaults by tenants such as NDT, TICA or TRA for the purpose of checking your tenancy history;
 I am aware that I may access my personal information by contacting:
 NTD: 1300 563 826
 TICA: 1902 220 346
 TRA: (02) 9363 9244

If I default under the rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information, including presenting/presentation of this application form and it's contents, in order to:
 (a) communicate with the owner and select a tenant
 (b) prepare lease/tenancy documents
 (c) allow tradespeople or equivalent organisations to contact me
 (d) lodge/claim/transfer to/from a Bond Authority
 (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
 (f) refer to collection agents/lawyers (where applicable)
 (g) complete a credit check with NTD (National Tenancies Database)
 (h) transfer water account into my name

I am aware that if the information is not provided or I do not consent to the uses to which personal information is put, The Agent cannot provide me with the lease/tenancy of the premises.

I am aware that the agent will disclose my personal information to YourPorter for the purposes of transferring the water account into my name. This will enable YourPorter to connect all accepted tenants to relevant water boards for water usage.

Signature of The Applicant Date

X / /

F. APPLICANT HISTORY**10. How long have you lived at your current address?**

<input type="text"/>	Years	<input type="text"/>	Months
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11. Why are you leaving this address?

12. Landlord/Agent details of this property (if applicable).

Name of landlord or agent

Landlord/agent's phone number

Weekly rent paid

<input type="text"/>	\$ <input type="text"/>
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13. What was your previous residential address?

 Postcode
14. How long did you live at this address?

<input type="text"/>	Years	<input type="text"/>	Months
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15. Landlord/Agent details of this property (if applicable).

Name of landlord or agent

Landlord/agent's phone number

Weekly rent paid

<input type="text"/>	\$ <input type="text"/>
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Was bond refunded in full?

If NO, why not?

<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="text"/>
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G. EMPLOYMENT HISTORY**16. Please provide your employment details.**

What is your occupation?

What is the nature of your employment?
(FULL-TIME / PART-TIME / CASUAL)

Employer's name (inc. accountant if self-employed or institution if a student)

Employer's address

 Postcode

Contact name

Phone number

<input type="text"/>	<input type="text"/>
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Length of employment

Net Income (PA)

<input type="text"/>	Years	<input type="text"/>	Months	\$ <input type="text"/>
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17. Please provide your previous employment details.

Occupation

Employer's name

Phone number

<input type="text"/>	<input type="text"/>
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Length of employment

Net Income (PA)

<input type="text"/>	Years	<input type="text"/>	Months	\$ <input type="text"/>
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H. CONTACTS / REFERENCES**18. Please provide a contact in case of emergency.**

Surname

Given name/s

<input type="text"/>	<input type="text"/>
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Relationship to you

Phone number

<input type="text"/>	<input type="text"/>
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19. Please provide two personal references (not related to you).

1. Surname

Given name/s

<input type="text"/>	<input type="text"/>
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Relationship to you

Phone number

<input type="text"/>	<input type="text"/>
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2. Surname

Given name/s

<input type="text"/>	<input type="text"/>
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Relationship to you

Phone number

<input type="text"/>	<input type="text"/>
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I. OTHER INFORMATION**20. Please provide details of any vehicles.**

Registration number

Make/model

<input type="text"/>	<input type="text"/>
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21. Please provide details of any pets.

Breed/Type

Council registration / number

1. <input type="text"/>

2. <input type="text"/>

**** PLEASE NOTE ****

*Security deposits are to be paid separately by cheque made out to the RTBA within 24 hours after approval of application. No personal cheques accepted.

*Initial rental payment must be made by bank cheque or money order **on or before of the start of tenancy.**

*Keys will not be handed over until the lease agreement has been signed by all the applicants.

*This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

*The applicant has declared that the information provided is true & correct and agree that the agent is permitted to make enquiries to provide information to the landlord for the purposes of assessing you eligibility to rent the property.

AGENT NOTES

SUPPORTING DOCUMENTATION

Please provide 100 points of ID from the following:

Driver's licence	30
Passport	30
Proof of age card	30
Student ID card	30
Copy of mobile phone account	20
Copy of Medicare card	20
Concession / pension card	20
Copy of gas / water / electricity account	20 each